

Regional Parish OHSEP Directors Monthly Meeting

Tuesday, June 2, 2015 1:00 PM

Baton Rouge Parish – GOHSEP – OverWatch Conference Room

ATTENDEES

Earl Eues, Kevin Davis, Chris Guilbeaux, Christina Dayries, Mark Riley, James Smith, Vernie McNamee, Dick Gremillion, John Rahaim, Lisa Vidrine, Kip Franklin, Joe Stewart, Harry Foster, Pam Roussel, Collins Simoneaux, Darryl Delatte, Doug Zettlemoyer, Dawson Primes, Darren Guidry, Lee John, Bruce Cuber, David Schultz and Kay Wilkins.

WELCOME / ANNOUNCEMENTS

Meeting started promptly at 1:00 PM

Earl Eues called the meeting to order and welcomed everyone.

APPROVAL OF MINUTES

Dawson Primes made a motion to accept the December minutes and Kip Franklin seconded the motion. The December 9th, 2014 minutes were approved.

GOHSEP UPDATE

Kevin Davis

Kevin Davis mentioned Haitian government delegates as well as the US Ambassador from Haitian visited GOHSEP to learn about our emergency operation procedures.

He stated that the Employee Appreciation Breakfast was held last month at both GOHSEP main office locations – JFO and Independence.

He mentioned attending the 2015 Hurricane Kick-off in both St. James and St. Helena Parishes.

Kevin cited he spoke at the Public Elected Official Workshop in Ruston, held by Kip Franklin with Mayors, Council Members, and Parish Officials with great feedback from those who attended. Kevin stated that if any other parishes are interested in having this workshop, he would be happy to attend.

Kevin noted the Annual Employees Awards Ceremony was held last week to recognize the many outstanding employees at GOHSEP.

Kevin commented on the New Director's Orientation was held this morning at GOHSEP, with about ten Directors/Deputy Directors were in attendance.

Kevin stated a State of Emergency was declared for Northern Louisiana parishes regarding the Red River flooding issues. He stated he would be flying over those parishes the following day to observe the area.

Kevin announced that Gordon Burguss will be retiring this month in Tangipahoa Parish and will be presenting him with a Lifetime Achievement award at the Hurricane Kick off meeting on Thursday, June 4th.

Kevin revealed that due to this year's budget constraints, travel may become an issue in attending some functions in the Parishes and next year will be tighter. However, the Annual GOHSEP Conference is budgeted for 2016. Christina stated that LEPA may want to do a conference in conjunction with GOHSEP.

2015 EMPG and SHSP Parish Allocations

Christina Dayries

Christina Dayries indicated the 2015 EMPG and SHSP Grant applications had been submitted timely and according to feedback all is in order. She referred to the Grant handouts which indicated the parish allocations for 2015 SHSP. She stated she met with the First Responders Grant Working Group and they reviewed the Grant investments for 2015 and made a recommendation on parish allocations. Christina announced that the 2015 SHSP funding will not be awarded to Louisiana until August or September.

She requested the Regional Director's guidance in determining the allocations for the 2015 EMPG Award for Kevin's approval. Christina reviewed three (3) funding allocations options for the parishes same as last year based on \$20,000 allocated by population, secondly, \$25,000 based allocated by population and third by population only. She commented that the EMPG award is at the top of sheet and utilizing the 55% State share and 35% Local share. After discussion on the various options, Dick Gremillion made motion to recommend that the parishes receive a \$25,000 base allocation and the remaining funding be allocated on population, John Rahaim seconded the motion. All attendees agreed.

Red Cross Updates

Kay Wilkins / Bruce Cuber

Kay Wilkins addressed the new changes occurring in Red Cross's consolidation with North and South Louisiana. She stated that Louisiana was now divided into three areas with each area staffed with Disaster Program Managers who oversee the Specialists and Volunteers. Kay introduced Bruce Cuber to give an overview of the slide presentation. Bruce stated that the Red Cross has designated three areas which are Shreveport, Baton Rouge and New Orleans. In each of these areas we have designated a Disaster Program Manager who coordinates the day to day disaster operations in their area. Also we have added several Disaster Program Specialists who are located in Lafayette, Lake Charles, River Bayou Area (St. Charles Parish), Madisonville, Monroe, and Alexandria. Also have leads staffed in Logistics, Response & Recovery and Preparedness section.

He pointed out that in Year 2014 over 2,074 fires were responded as outlined on the map the number of responses by each region. Red Cross is in connection with all Fire Departments in the State, so anytime there is a need regardless of shelter, food, clothing, etc., Red Cross responds to these fire incidents. He further stated that although they are on the Hurricane Preparedness Team year round they are also fire response which keep them extremely busy. Red Cross is looking to recruit volunteers to help with these types of fire incidents. Kay interjected that this is why planning and recruiting volunteers on a day-to-day basis becomes important and how we structure a disaster team. It is these members that are the first ones to respond and set up during an incident.

Bruce stated that funding is also a consideration that Red Cross has to accomplish by raising funds to support operations, tell their story with readiness information and staffing the organization.

He went on to mention Red Cross can manage 104 shelters with capacity of 32,194 in a full coastal response. The Northern area having 41 shelters (14,165 capacity), 13 Point 2 Point Shelters (6,411 capacity) 3 Point 2 Point for feeding only (2,776 capacity) and the Southern area with 63 shelters (18,029 capacity). In addition to the relocated individuals, Red Cross must also have shelters for the incoming staff in both areas.

Bruce mentioned that twenty-two parishes have requested assistance with managed shelters if needed in their parishes for cots, blankets, meals, snacks, hydration and general shelter supplies. He went on to explain the different evacuation support available in Regions 1 and 3.

He gave staffing snapshots of the numbers of staff required for both North and South areas which equates to over 900 Red Cross workers not inclusive of the leaders and/or mental health workers if needed.

Also he indicated on how the plan for districts would be set-up and depending on the activity as to how many and where these districts would be set up. The headquarters would be set up on a small scale staff and most of the resources sent to Baton Rouge. All districts would be set up as required North and/or South areas and have been planned out, on a full coastal response possibly 6-7 Districts. Every District would have volunteer leadership staff involved with heavy logistics taken into consideration. All of the staffing metrics have been provided by the history of past storms. Staffing needs for the District Leadership/Support within the Parishes would comprise of the following for shelter and feeding:

- 6-7 each for Supervisors and Coordinators
- 6-7 each Logistics Lead Supervisors, Assist Supervisors, Data Workers
- 6-7 each Warehouse Supervisors, Assist Warehouse Supervisors, Sam's Club Coordinators

- 6-7 each Transportation Supervisors, Asst. Supervisors, 60-70 Box Truck Drivers and 20 Chase Car Drivers
- 6-7 each Government Liaison with 46 EOC Liaisons to support all 6-7 Districts being supported
- Evacuation Support Sites:
 - Union Passenger Terminal 66 workers
 - Alario 66 workers
 - Yenni Building 66 workers
 - DOTD-Zephyr Field 44 workers

Bruce outlined Red Cross's current inventory list:

- Cots 18,338
- Medical Cots 32
- Blankets 27,423
- HS Kits 227
- Canes/Walkers 10
- Clean Up Kits 192
- Comfort Kits 13,161
- Coolers/Ice Chests 67
- Cambros, food 410
- Cambros, beverages 154
- ERV's 8 (across the entire State)
- Box Trucks 4

Other private industry contracts are utilized such as Piccadilly Cafeteria, Southern Baptist, Sam's, SYSCO, Aramark, Sodexo, Shaver's Bountiful Foods, etc.

Bruce announced that ARC Louisiana Hurricane Leadership Meeting is scheduled for the end of June to look at resource shortfalls and/or needs.

Many of the Regional Director's expressed concerns on contracts with some of the Parish suppliers. Also requesting meetings within the parishes to meet the new Red Cross administration. Kay and Bruce were both in agreement that the contracts and meetings will be looked into completing.

Kay reiterated how important it is to get as many key volunteers as possible to utilize in a Leadership role and to please forward any person that has time to dedicate to the Red Cross Program.

TEPW / EOP Updates

David Schultz

David announced the TEPW training exercise workshop has to be completed by June 30th. John and Michael have been available to teach the exercise which has two options available, Option 1 is a quick overview of how to conduct the TEPW

training course and Option 2 is the three-hour training exercise which actually is conducting the training. The following Regions have scheduled workshops during the month of June – Region 9 (18th), Region 3 (29th) and Region 2 (30th). If any parish has not completed the training exercise workshop, please contact him to schedule. The actual plan is due September 30th but the workshop must be completed by June 30th.

He stated the deadline that the parishes' must upload the most current EOP plan into the EOC is by June 30th. If you need any assistance or technical information, please contact them before the deadline of June 30th.

HURRICANE PREP UPDATES

Chris Guilbeaux

Chris requested everyone to go over the GOHSEP Hurricane Task Force Conference Call Topics from Pre-Storm to Post-Storm to Recovery and get familiar with each stage and also familiarize any new employee. Also log-on to WEBOC and look at some of the changes/updates completed in WEBOC which is more user friendly. He stated he is available to all parishes at any time so please call with any concerns or questions during the Hurricane Season.

Dick Gremillion questions the scheduling of weather briefings. Chris said he would check into the scheduling issues with the weather services and confirm the correct scheduling time periods with Ken.

The 211 question was brought up to Chris and he replied that a discussion was held with DCFS and there will be no funding from either GOHSEP or DCFS. Those that are funded and supported by the United Way throughout the State are going to remain funded by that organization. DCFS will entertain some contingency contracts with them to ramp up after a storm to make announcements on DSNAP only.

REGIONAL UPDATES

REGION 1

Hurricane Season Press Conference held on June 1st with all political officials, Core of Engineers, Coast Guard, National Weather Service, Southeast Flood Planning and Ambulance services.

Next week Region 1 Directors attending the National Homeland Security Conference in San Antonio, Texas regarding funding possibilities.

On June 16th Catastrophic Chemical Incident Exercise will be held to test response and capabilities of the first responders in New Orleans and surrounding regions.

New Orleans Area Committee in conjunction with Shell will have a Geographical Response Plan Exercise this month pertaining to hazmat and oil releases in our area.

Holding a Full-Scale Exercise in New Orleans on June 24th and 25th which has been in the planning stages for about a year including deploying equipment in three parishes.

St. Bernard Parish holding Hazard Mitigation Kick-off meeting on June 23rd.

Jefferson Parish holding a Hurrivac training session on July 1st at their EOC

New Orleans and Jefferson Parish conducted their annual Airport Evacuation Exercise.

REGION 2

Region 2 held Bankers Association Meeting

LEPC EPA Region 6 meeting conducted in Gonzales with 50 plus attendees.

Next couple of month's parishes holding Hurricane meetings and River Bend Staging meeting with five other parishes.

On June 30th Region 2 TEPW meeting

Region 2 Parish Directors meeting on July 9th

REGION 3

Disaster meeting conference in Terrebonne Parish on June 3rd

Coast Guard Port Confirmation calls will begin with all the districts

St. Charles Parish will have Coup and Continuity Government Table Top tomorrow

St. James and Assumption Parishes will kick off Hazard Mitigation Updates training on June 10th

WEBOC Training on June 11th in Terrebonne Parish

June 16th School Emergency Manager Workshop for the region.

June 17th LOOP/LOCAP Emergency Drill

June 29th Regional TEPW meeting

REGION 4

School Grant meeting to be held on June 4th

On June 24th will hold LAPC meeting in Crowley

Working on the EOP plan.

REGION 5

Completed training for EVAC software

Hosted EMAC Association meeting

Transportation Drill in Lake Charles Civic Center with over 100 attendees

John Richer is proposing a Train Derailment Exercise in Allen Parish which is one of their hazard concerns.

Dealing with economic growth causing a 25% increase in 911 calls this year from 9,000 to 250,000 in population which drains our public safety assets. Additionally, employees are leaving to work in private industries.

For everyone's information a tanker rolled over with compressed natural gas with two 500 gallon CNG gas which is more hazardous than normal. Be aware that Walmart is utilizing tankers with CNG gas as fuel.

Beauregard Parish is declaring emergency from the Sabine River flooding incident with 100 to 200 miles of rural roads affected. The flood gates are open in Toledo and are predicting it not to get worse.

Dick is working on a meeting with school staff in high risk areas regarding procedures of hazardous materials and shelter in place.

REGION 6

Natchitoches, Winn, and Grant Parishes monitoring flood stages for the weekend.

REGION 7

Thanked Director Davis and Mark Riley for the support they have given him in closing out some long standing PW's, making some headway

Caddo, Bossier and Red River Parishes have emergency declarations due to the flooding issues.

Camp Minden held a full scale exercise with all the military and responders in conjunction with the disposal of the M-6. He believes there should be a contract soon with the construction of the site where the disposal will take place.

Completed TEPW workshop

Today a Tornado Awareness Training is in progress in Bossier City and on June 9th another Active Shooter Exercise is planned.

On June 25th the Medical Task Force for shelter will be meeting as well as the School Emergency Grant meeting will be held same day for Region 7.

June 11th holding a Community Health (DHH) meeting

FirstNet meeting in DeSota Parish this month and a new assistant Director in that parish.

REGION 8

May 18th had Flash Flood Event getting 6" inches of rain which resulted in one fatality

June 4th Awareness Training in Quachita Parish

Swamp Ride scheduled on June 5th in Caldwell Parish

Held a Red Cross meeting on May 22nd for Regions 7 and 8.

Tri-Regional meeting scheduled on June 17th

Communication Exercise is scheduled for June 7th with Region 8 and EOC personnel

On May 19th for the Public Officials Workshop meeting, it was very beneficial to have Kevin give his presentation which developed great feedback on the topics presented.

On May 26th held a FirstNet meeting in Quachita Parish.

June 24th School Manning Workshop scheduled.

REGION 9

On May 15th Medical Special Needs meeting held in Hammond.

May 17th Tornado meeting which demonstrated a trailer going over end to end with three personnel inside.

May 20th National AWR – 232 held in St. Tammany Parish

St. Helena held Hurricane Kick off meeting on May 20th

On May 29th St. Tammany Parish held their Hurricane Kick off meeting.

June 10th Region 9 School Grant meeting in Hammond

June 11th is scheduled for FirstNet Meeting

June 16th St. Helena FirstNet Meeting

June 18th Regional Directors meeting and TEPW.

June 5th Annual training

OPEN DISCUSSION

Earl stated that St. Charles OHSEP Parish received accreditation.

July 14th is our next meeting to be held at the Federal Reserve Bank visit in New Orleans. Lunch will be provided in the building with pre-payment. Startup time is scheduled for 10:00 am. Chris encouraged all Directors to attend and if they are unable please send a representative in your Region. Everyone must be vetted so names need to be given as soon as possible. More information to follow.

Chris announced Austin Dixon as replacement for Melton as the WebEOC Administrator in Operations.

Christina stated there has been elected official updates with point of contacts and 2 CFR 200 changes in procurement and single audit threshold amount and updates will be mailed to everyone. Kevin is looking at doing another round robin of meetings to the elected officials in each Parish after the fall elections.

A motion to adjourn was made by Kip Holden
Motion was seconded by Lisa Vidrine
Meeting adjourned at 2:30 PM

END OF REPORT